



YUBA-SUTTER FARM BUREAU

Serving agriculture since 1919

YUBA-SUTTER FARM BUREAU CONFERENCE ROOM APPLICATION

Organization: _____

Contact Person: _____

Address: _____

Home Phone: _____ Work Phone: _____

Date(s) Requested: _____ Hours of Use: _____

Purpose of Use: _____

Estimated Number of Persons attending: _____

Farm Bureau Membership: Yes ___ No___, if yes, list Membership # _____

TERMS OF USE:

- Partial Day (1-4 hours) Rate: \$50.00 per day. Includes use of projector, screen, laptop, or conference line as needed.
- Full Day (4+ hours) Rate: \$100.00 per day. Includes use of projector, screen, laptop, or conference line as needed.
- Certificate of Insurance for \$500,000.00 listing Farm Bureau's name must be in place at Yuba-Sutter Farm Bureau office prior to use.
- If you do not contact our office 24 hours prior to a cancellation, or if you do not cancel a meeting, a new application will be required along with rental fee.
- Cleaning Deposit: \$100 refundable deposit required with application. User Agrees to have the room cleaned and removed of all personal items, and the outside area free of debris upon leaving. If not, the cleaning deposit fee will be levied.

APPROVAL

Person Responsible: _____ Date: _____

Farm Bureau Executive Director: _____ Date: _____